



Historic Downtown Prosser Association

Executive Director Application Instructions

The successful candidate will *submit:

Letter of interest that includes the Candidate's Vision / Philosophy tying their personal and professional experiences with executing the Mission of the Historic Downtown Prosser Association (HDPa)

Application including three references from supervisors

Professional Resume

***Submit completed application packet to Mr. Dean Benson, Board President, HDPa electronically and/or postal address**

deanrbenson@gmail.com / PO Box 728 Prosser, WA 99350

Tentative Hiring Timeline
subject to change as necessary

January 4, 5, 6, 2022	Create Job Posting and related hiring documents
January 10 – 22	Active Posting
January 24 – 25	Screening Committee reviews applicants
January 27 – 28	Interviews
January 29 -30	Reference Checks
January 31	Offer job
February 1, 2, 3	Candidate Selected