

Prosser Farmers Markets

2023 Vendor Application

June 3rd – October 7th 2023

Welcome all returning vendors and vendors joining us for the first time to our beloved Prosser Farmers Market! We are excited to partner with you to offer a friendly place where our community and visitors gather to purchase fresh farm to table foods and quality products. Please read through this entire application and our attached market policy, then sign and return by March 31st, 2023. We will review applications and contact applicants by April 14th, 2023 via email and phone.

Farmers Markets Vendor Categories

| VENDOR | GENERAL DEFINITION* |
|--------------------------|---|
| FARMER | Vendors who grow, raise, and harvest 100% of the agricultural products that they sell at farmers markets. All products are grown, raised, harvested in Washington State (or in specified bordering counties). <i>and/or</i> Vendors who sell processed/value-added products made with ingredients that they raised, grew, or caught and processed, including seafood and alcoholic beverages. All products are grown, raised, harvested in Washington State (or in specified bordering counties). |
| PROCESSOR | Vendors who sell value-added food or other processed agricultural products with ingredients that the vendor did not raise, grow or catch. All products are grown, raised, harvested in Washington State (or in specified bordering counties). <ul style="list-style-type: none">▪ Alcoholic beverage vendors who do not grow the main ingredients for their beer, wine, cider or mead are Processors.▪ Seafood vendors who add value to a raw product that they did not catch, harvest or farm are Processors. |
| PREPARED FOOD | Vendors who sell foods for immediate consumption; also known as ready-to-eat foods. |
| ARTISAN / CRAFTER | Vendors who sell hand-made items using materials from Washington State. |

What Type of Vendor are your Applying as?

- Farmer (or Farmer that Processes value-added products with 100% of own ingredients)
- Processor
- Prepared Food
- Artisan/Crafter

RESELLERS are vendors who sell agricultural products that they did not raise or grow. Reselling includes the selling any raw, unprocessed farm products that were purchased, traded, or bartered. All products that are resold must be grown, raised, harvested in Washington State (or in specified bordering counties). Resellers are not allowed at the PFM.

Farm/Business Information

Farm/Business Name: _____

Legal Owner Name: _____

Legal Owner Phone #: _____ Text ok? Y__N__

Point of Contact Name/Title: _____

Point of Contact Phone #: _____ Text ok? Y__N__

Who will be representing/selling for you at the market this season: _____

Farm/Business Mailing Address: _____

City: _____ State: _____ Zip: _____

Physical Address if different: _____

City: _____ State: _____ Zip: _____

Email: _____

Facebook: _____

Instagram: _____

Do you give us permission to share your social media information on our social media/to customers? Y__N__

Product Description

ALL FARMERS PLEASE INDICATE THE GENERAL CATEGORY OF YOUR FARM'S PRODUCE/PRODUCTS:

Vegetables/Row Crops____ Orchard/Fruit/Berries ____ Milk/Cheese/Eggs ____ Meat/Poultry/Seafood ____

Wine/Beer/Cider ____ Wild/Foraged Edibles ____ Processed/Value-Added Products ____ Honey ____

Eggs ____ Other ____

Please state goods to be sold and description as needed:

Crop: _____ Variety_____

Crop: _____ Variety_____

Crop: _____ Variety _____

Crop: _____ Variety _____

Crop: _____ Variety _____

Other: _____

DATES

Which of the following dates do you plan to attend? Please **circle**. Market hours of operation: 8 am-12 pm

| June | July | August | September | October |
|------|------|--------|-----------|---------|
| 3 | 1* | 5 | 2 | 7 |
| 10 | 8 | 12 | 9 | |
| 17 | 15 | 19 | 16 | |
| 24 | 22 | 26 | 23 | |
| | 29 | | 30 | |

***Market will move to the Depot Square at 1230 Bennett Ave., Prosser, WA 99350 for the Red, White, and Blues Market on July 1st. Hours will be 8am-1pm. Reminder: if you are a prepared foods vendor you need to notify the DOH to change locations to be able to serve food at the event at least a month in advance. Also, a separate Certificate of Liability may be required for this July 1st location.**

Space Needs:

Some spaces will accommodate a full-size pickup truck along with a 10'x10' canopy. Others

have room for a canopy but no vehicle. Some products require more than 10 x 10 for their products. Some need power connections. Keep in mind that limited power connections are available. First come first serve. Please specify your needs by checking the appropriate box:

- two 10 x 10 spaces
- 10 x 10 **with power connections**
- 10 x 10
- 10 x 10 **with vehicle** (provide vehicle length in feet and justification of why vehicle is needed)

Vehicle Year: _____ Make: _____ Model _____

Vehicle Insurance Provider/Policy Number for onsite vehicles: _____

Proof of current vehicle insurance must be provided at first market attending.

General Liability Insurance:

Liability Insurance: All vendors who wish to sell products at our market are required to provide a copy of their liability insurance policy of no less than one million dollars (\$1,000,000.00) **naming the Prosser Farmers Market at the location of 1328 Sommers Ave., Prosser, WA 99350** as additionally insured. You may sell at our market ONLY when you have given the Prosser Farmers Market Manager a current copy of liability insurance. Please make sure Prosser Farmers Market is listed as additionally insured. If you plan to attend the Red, White & Blue Market on July 1st at the downtown Prosser street location, please request a second Certificate of Liability from your insurance with the address changed to **1230 Bennett Ave Prosser, WA 99350** for the date of July 1st, 2023.

Attendance:

Vendors who cannot attend on a market day should contact the market manager 48 hours prior to the Market day. Vendors who do not call at least 24 hours before the market will be charged their “stall space(s) fee” for that market day which will be payable at the following market. Late fee of \$10 will be charged on 2nd offense. The market will move to the Depot Square for the Red, White, and Blues Market on July 1st. Reminder if you are a prepared foods vendor, you need to notify the DOH to change locations to be able to serve food at the event at least a month in advance.

-I plan to attend the Red White Blue Market Day on July 1st in the downtown Prosser location. Y ____ N ____

Vendor Expenses:

Yearly Market Membership: **\$40**

Saturday Fees for Each 10’x10’ Space Occupied (includes vehicles):

Member Vendors: **\$25** per stall per day

Non-member Vendors: **\$35** per stall per day, after 4 days then amount reduces to \$25 per stall per day

Concessions Stand C*: **\$50** per day

*Damage Deposit Concession Stands: Vendors in Concession Stands will be required to pay a \$100 Damage Deposit. Funds will be returned within 24 hours after the inspection on the last market day.

AGGREEMENT

Your signature shows agreement that as a potential Vendor at the Prosser Farmers Market, you have read and understand the Prosser Farmers Market Policies/Regulations and Vendor Application and that you are bound by the terms and conditions outlined in them.

If selected, you agree to sell only what is listed on this application and you are responsible for the quality of what you sell and for following all safety regulations including but not limited to obtaining all licenses/permits required while selling at the Prosser Farmers Market.

Your signature also proves that you agree to hold harmless directors, employees, representatives and agents, from and against all liability, claims, demands, losses, damages, levies and causes of action or suits of any nature whatsoever, arising out of or related to your activities at this market.

Your signature also shows that you agree to allow us to take and use photos and information about you and your business for Prosser Farmers Market marketing purposes.

Vendor Applicant Signature: _____

Prosser Market Manager: _____

Date: _____

For questions, please email manager@prosserfarmersmarket.com or call us at (509) 786-2399.

Thank you for your interest! Please Mail Application to:

Prosser Farmers Market
1230 Bennett Avenue Prosser, WA 99350

www.prosserfarmersmarket.com

Document Checklist

The following documents are enclosed with this application (initial those that apply to your business):

ALL RELEVANT DOCUMENTS MUST BE ATTACHED

- _____ I have a Washington State Dept of Health Food Workers Permit
- _____ Any/all staff or workers have a Washington State Dept of Health Food Workers Permit
- _____ I have a Washington State Master Business License (if using scale, registration of scale must appear on license)
- _____ I have a Washington State Dept. of Agriculture Food Processors License
- _____ I have a certificate of commercially certified kitchen
- _____ I have a Washington State Liquor Control Board Endorsement (for sale of WA State wines/ beers/spirits at Farmer's Markets)
- _____ I have a Washington State Liquor Control Board MAST Permit
- _____ Any/all staff or workers have a Washington State Liquor Control Board MAST Permit
- _____ I have a Milk Producer/ Processing Plant License
- _____ I have an Egg Handler/Dealer License
- _____ I have an Organic Food Producer Certification
- _____ I have a Pesticide Applicator's License
- _____ I understand that the Prosser Farmers Market reserves the right to conduct farm visits with at least 24 hours' notice.
- _____ I have a Certification of Product Liability & General Liability Insurance - Certificate holder Prosser Farmers Market at **1328 Sommers Ave., Prosser, WA 99350 (City Park location)**.
- _____ I have a Certification of Product Liability & General Liability Insurance - Certificate holder Prosser Farmers Market at **1230 Bennett Ave., WA 99350 (Downtown Depot location)** *IF* you are attending the Red White Blue Market Prosser on July 1st. Hours of operation 8 am – 1 pm.
- _____ I have a Washington State Nursery License.
- _____ I am ready to have a fabulous season!